

Poudre Canyon Fire Protection District Regular Meeting  
Of the  
Board of Directors  
April 8,2020 - 7:00 pm ZOOM Call

**Call to Order:** The meeting was called to order by President Gene Mericle at 7:10pm via ZOOM due to the Stay-at-Home advisory of COVID-19. Board Members: Boots Jaffee, Paula Collins, Gene Mericle, Greg Danhoff and Bette Blinde were logged in. Additionally, Chief Hugh Collins was attending virtually.

**Approvals:**

**Minutes:** Motion made by Gene “to accept the March 11th, 2020 regular meeting minutes as emailed.” Second by Bette. Motion passed 5-0.

**Treasurer’s report:** Current financials emailed in advance by Bette were presented. Motion by Greg “to approve the financial statement ‘as of April 5th, 2020,’ as emailed by Bette Blinde”. Second by Paula. Motion passes 5-0. Discussion followed about allocating money toward early payoff of the USDA loan. Motion by Boots “to include an additional \$101,768.39 at the time of the September lease payment.” Second by Greg. Motion passed 5-0. This additional money will reduce the USDA loan by 5 years and save the district \$249,456.61 in interest.

**Old Business:**

**Station 4 Report-** Chief Collins still has a list of items to purchase or do: kitchenette with appliances, blinds for windows, lighting controls in training room, paint bollards, fencing, flags, building sign, TV, pressure washer, and battery charger. Bette reported that the total cost to date for the new building is \$986,270.39.

**Grants:** The generator from the Homeland Security grant should still be coming “any time” according to the chief.

**Audit:** Bette reported the auditor still has not contacted her with any questions.

**Chairs and Tables for Station 4:** Chief Collins reported the correct chairs have been delivered and the wrong ones returned.

**Chili Cook-Off:** The 9<sup>th</sup> annual Chili Cook-off scheduled for April 4, 2020 was cancelled due to COVID-19. A future date will be determined once things settle down.

**Cancellation of 2020 Election:** Election was officially cancelled. Paula will contact DEO about confirmation letters.

**New Business**

**COVID-19:** Strict protocols are now in effect for medical calls with suspected COVID-19. We are being cautious not to expose our volunteers unnecessarily.

**Increase in Canyon Visitors:** Boots reported there has been an increase in canyon activity and parking problems blocking emergency access at Hewlett Gulch LZ. He was advised by Forest Service to take pictures of cars' plates and they would issue tickets by mail.

**Clothing Order 2020:** Chief Collins asked the board to waive the training requirement for the allotment on 2020 clothing orders and base it solely on participation for last year due to reduced training opportunities. Motion by Bette, *“to waive the training requirement, and give a \$30 allowance to those with 5 recorded events/responses for 2019.”* Boots seconded the motion. Passed 5-0.

**Reports:**

**Chief:** Chief Collins reported that there had been **8 calls in March**. He has rectified the chair issue at Station 4, he has ordered coveralls for EMS (COVID-19) responses. He mailed off 6 pagers to be refurbished. He announced that there are new protocols relating to COVID-19.

**EMS:** Bette reported she had received a nice letter and \$500 check in appreciation for a car in the river response during a bad snowstorm. Concern over mail being sent to the wrong address was discussed. Bette said she would make up Poudre Canyon business cards to give out on scene with our P.O. Box 370 address.

**Station 1:** Boots reported most of the outside lights at Station 1 are still not working. The water truck did not start and was on the charger.

**Station 2:** Greg reported there are two new recruits to be added to our email lists. Chief Collins will compile a current contact list.

**Station 3:** Nothing new. The heat is on and the truck battery is probably dead. He will check on it.

**Station 4:** See above.

**Building Committee (Station2):** No report as they have not met.

**CLPFEG:** Bette provided the current CLPFEG financials. She reported an additional \$10,000 from DOLA was received and does not show on this financial report.

**Adjournment:** Meeting adjourned at 7:50. Motion by Bette to adjourn. Second by Greg. Passed 5-0.

**Next Meeting:** May 13, 2019 – Upper Canyon 7:00 pm, but most likely via Zoom, if COVID-19 restrictions are in place.